SAGE’s Bibsam Open Access Workflow

Lucy Robinson
& Hannah Shillibeer
How is eligibility verified?

Submission and Peer Review (ScholarOne):
Author inputs institution (Ringgold ID)
Submission and Peer Review – Ringgold ID

Create an Account

Enter your primary and secondary address information into the boxes below. Required fields are marked with "req." When you are finished, click "Next."

⚠️ Institution not connected to Ringgold

Your selected institution was manually entered and not connected to Ringgold. To connect your institution to Ringgold select the institution from the dropdown of institutions provided as you type.

Why is this important?
1. Ringgold IDs are used by Publishers to determine if your institutional affiliation entitles you to a discount for APCs.
2. Allows organizations to easily identify your institution from others that use similar names.

Visit our FAQ to learn more.
or search again.
Choose open access for your article

Dear Hannah Hillibeer,


Open access publication for your paper in American Journal of Rhinology & Allergy has been requested by Bilbsam Consortium. Your institution is part of the Bilbsam Consortium which has an agreement with SAGE that enables all articles by its members to be published Open Access.

Select your publishing route

No payment by you is required to make your article open access. Just select the open access publishing option via the button above to sign the open access license. This offer expires on Monday 17 February 2020. After this date, you may not be able to make your article open access for free.

Benefits of open access:

- free to read – no subscription required
- gain high visibility and global exposure to a multidisciplinary audience
- a route to be compliant with funder and institution open access mandates

Visit SAGE's Open Access Portal to learn more and choose your publishing route.

Best wishes,

SAGE Publishing Open Access Team
openaccess@sagepub.com
Choose Open Access

Welcome to SAGE's Open Access Portal

Here you can choose to make your article open access and select your open access license.

Choosing open access will mean that your article can be read in the journal by anyone anywhere in the world without restriction. This may increase the number of readers of your article. It may also encourage collaboration and faster development in your field of research.

Open access for your article has been requested by

Bibsam: Consortium of Swedish universities, governmental agencies and research institutes

Your institution is part of the Bibsam Consortium which has an agreement with SAGE that enables all articles by its members to be published Open Access.

<table>
<thead>
<tr>
<th>Pricing Details</th>
<th>Price (GBP)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Open access article processing charge</td>
<td>2,200.00</td>
</tr>
<tr>
<td>Bibsam discount (100.00%)</td>
<td>-2,200.00</td>
</tr>
<tr>
<td>Total</td>
<td>0.00</td>
</tr>
</tbody>
</table>

No payment is required to make your article open access. There will be no charge to you.

Would you like to make your article open access?
- Yes, make my article open access
- No, publish my article subscription
Declining Open Access Offer

Would you like to make your article open access?

- [ ] Yes, make my article open access
- [x] No, publish my article subscription

Reason

Author Name
Hannah Shillibeer

Email
test.99@sagepub.co.uk

The reason I have declined open access for my article is:

Enter Reason

*Your comments will be shared with the person or organization named above who requested open access for your article.

CONFIRM
Open Access License Selection

Copyright and open access license selection

This Agreement will grant to the owner(s) SAGE Ltd. (the "Proprietor") of the journal, American Journal of Rhinology & Allergy (the Journal title subject to verification by SAGE Publishing (SAGE)) a commercial license to produce, publish, sell and sub-license your article ("Article") and any accompanying abstract or Supplemental Material (all materials collectively referenced as the "Contribution"), in all languages and all forms through any medium of

Terms & Signature

✓ I have read and accept the Terms of the Agreement

✓ I warrant that I am one of the named authors of the Contribution and that I am authorized to sign this Agreement; in the case of a multi-authored Contribution, I am authorized to sign on behalf of all other authors of the Contribution.

Signing Author: Hannah Shillibeer

U.S. Government work

You are employees of the United States Government and prepared the Contribution as part of your official duties.

Other Government department work

You are employees of the Government of the country indicated in the box provided and prepared the Contribution as part of your official duties.
Order confirmation

Open access license chosen for your paper 10.1177/0748513619823334

SAGE Open Access
To: OA Test: Alex Bale

If there are problems with how this message is displayed, click here to view it in a web browser.

Open access license information for your paper

Dear Authors,

Hannah Shillibeer has selected the following open access Creative Commons license for your article, on behalf of any co-authors: Creative Commons Attribution license (CC BY 4.0)

- Research Article BIBSAM 1
- 10.1177/0748513619823334
- American Journal of Rhinology & Allergy

Attached is the full license and the terms of the agreement for your reference. It also specifies how your article may be reused.

Your paper will be published open access by SAGE in American Journal of Rhinology & Allergy under the terms of this signed agreement soon.

Best wishes,

SAGE Publishing Open Access Team
openaccess@sagepub.com
Welcome to SAGE's Open Access Portal

This article's metadata has been matched to your Centralised Bill Fayer profile.

The corresponding author Hannah Shillibeer (test@a@sagepub.co.uk) has declared that they are affiliated with Karlstads Universitet.

Pricing Details

<table>
<thead>
<tr>
<th>Description</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Open access article processing charge</td>
<td></td>
</tr>
<tr>
<td>Bibsam discount (100.00%)</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
</tr>
</tbody>
</table>

SAGE has matched the author declared metadata with the criteria of Bibsam Consortium arrangement and determined that the article is eligible to be made open access.

Do you agree that this article is eligible for Bibsam Consortium arrangement?

- Yes, the article is eligible
- No, the article is not eligible

License Details

Peer Review Submission Date
30 September 2019

Peer Review Acceptance Date
06 December 2019

Publication Status
Not published subscription