



**LUND**  
UNIVERSITY

## **Journal Hosting Agreement for Open Journal Systems at Lund University**

Lund University Library seeks to advance scholarly communications and to support open access publishing initiatives. For this Lund University Library offers the service of journal hosting.

### **1. Parties**

Lund University Library (the Library) will provide required service for publishing the journal:

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(the Journal)

### **2. Nature of the service**

Lund University Library offers the service of journal hosting. The software used is Open Journal Systems (OJS) <https://pkp.sfu.ca/ojs/>. The service will consist of technical support and software maintenance.

Journals that have an organizational connection to Lund University (e.g. editors are affiliated to Lund University) may use the service free of charge. If the journal in the future should have editors who are not affiliated to Lund University, the terms in this agreement shall still apply.

### **3. Responsibilities**

The Journal will grant the Library the non-exclusive right to host the Journal on a server and distribute the content electronically. The Library will make the content of the Journal available via the Internet for as long as the agreement remains in force.

The Library will provide access to the Open Journal Systems (OJS) software to allow the journal to manage (i.e submit, edit and publish) journal content. The service will be run as-is, the Library will not do any local technical development of OJS or create customized user interfaces beyond the possibilities offered in the default user interface. The content will be stored on a central server with back-up.

The Library will undertake to keep the OJS software up to date with new versions.

The Library will assist with initial staff support and help desk on how to use OJS, but no additional publishing support services.

The Journal will be responsible for all article production (copy editing, layout and proofreading); editorial management (identify reviewers and corresponding with authors) and journal issue production.

The Library will strive to provide 24/7 access to the Journal and its contents, with appropriate advance notice to contacts for regular maintenance and update in the event of hardware/software problems.

The Library reserves the right at any time to withdraw any item or part of an item, which it has reasonable grounds to believe infringes copyright or is defamatory, obscene, unlawful or otherwise objectionable. The Library shall give written notice to the Journal of such withdrawal.

## 1. Copyright

All copyright-related issues are solely the responsibility of the Journal. The Journal will take full responsibility for the content and indemnify Lund University against any legal action with regard to content.

## 2. Privacy policies

The Library or the Journal will not transfer any user or author information to databases or systems outside Lund University or use the information for purposes other than those of publishing the journal and communicating with authors and readers.

## 3. DOI service

The service of using Digital Object Identifiers ("DOI") is optional and free of charge. The Library will supply DOI:s to the content of the Journal published under this agreement. DOI can be assigned as of next volume onwards without any fee. Adding DOI in retrospect may entail certain costs.

The use of DOI requires an additional agreement between the Journal and Crossref.

## 4. Changes

The Library and the Journal agree to provide six (6) months written notice if either wishes to discontinue this arrangement. In case of termination of the service, the Library will run the service until the hosted Journal have found another solution up to 12 months after announcing the termination of the service.

## 5. Contacts

The Library will send occasional emails to contacts for the hosted Journals to provide maintenance and upgrade alerts.

## 6. Governing law and dispute resolution

This agreement shall be governed by and construed in accordance with the laws of Sweden, without reference to its conflict-of-laws rules and any dispute, controversy or claim arising out of or in connection with this agreement, or the breach, termination or invalidity thereof, the parties submit to the exclusive jurisdiction of the Swedish courts.

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Signature on behalf of Lund University Library  
(date and name)

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Signature on behalf of the Journal  
(date and name)